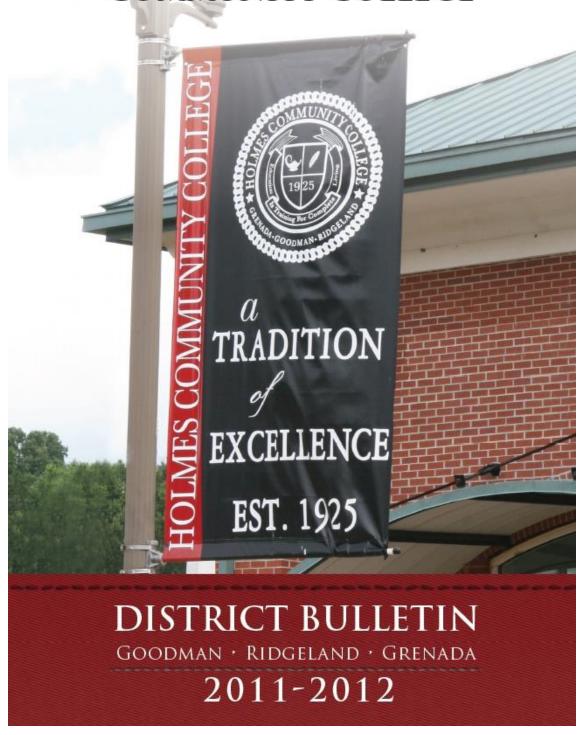
# HOLMES COMMUNITY COLLEGE



### **Amendment III 2011-2012 Holmes Community College Bulletin**

Page 73 – Career Certificate in Cosmetology GPA has been changed from 3.0 to 2.0.

Page 125 – Standards of Progress for Students Receiving VA Education Benefits have been changed as follows:

### **VA Education Benefits Satisfactory Academic Progress Policy**

Students receiving VA benefits are admitted on the same basis as other students. Published calendars, policies, and regulations apply to these students on the same basis as other students. Also based on VA rules and regulations, students will receive VA Education Benefits only for courses which apply towards a degree program or the necessary remediation.

#### Records of Students who Receive VA Education Benefits:

The office of the Vice President for Academic Programs maintains a file on all HCC students who receive Veteran's Education Benefits. The files contain all Enrollment Certifications and forms submitted by Holmes in regard to the students' school attendance, and all of these forms are submitted to the appropriate RPO by the Office of the Vice President for Academic Programs. Each campus also maintains a file for each VA student who attends that particular campus and each has staff personnel to assist students who receive VA Education Benefits. When the student graduates or terminates school attendance, the file is kept for a period of three years in the office of the Vice President of Academic Programs as required by VA. The student may inspect his file at any time. The files are also open to inspection by official representatives of the Veteran's Administration and the State Approving Agency.

## Satisfactory Academic Progress Policy for Students Who Receive Veteran's Education Benefits

The student receiving VA Education Benefits will follow the Title IV Financial Aid Satisfactory Academic Progress Policy both in Hours Earned and Grade Point Average Requirements. If the student has made a change to, or from, a Career-Technical program, consideration will be given to discount those hours and the completion rate percentage of courses which do not apply toward graduation in the new major/degree program.

### Hours Earned and Grade Point Average Required for Eligibility

If you have attempted total hours within this range	0 - 30
Your Cumulative GPA should be at least	1.75
Your Completion Rate Percentage should be at least	50%

If you have attempted total hours within this range 31 – 48
Your Cumulative GPA should be at least 1.75
Your Completion Rate Percentage should be at least 67%

If you have attempted total hours within this range 49 and above

Your Cumulative GPA should be at least 2.0 Your Completion Rate Percentage should be at least 67%

### **VA Probation and Suspension**

Satisfactory Academic Progress (SAP) is not measured until a student has attempted at least 6 hours, and it is calculated at the end of every semester. Those who fail to meet these requirements will be placed on VA Probation for one semester, will receive a warning, and will continue to receive benefits. If the student fails to meet the SAP Policy after the Probation Semester, the student will be placed on VA Suspension, will be notified, and will not be re-certified to receive VA Education benefits until the deficiencies have been corrected.

### **Appeal Process**

If the VA student has his/her Title IV Financial Aid Suspension Appeal approved during the semester that the student is also on VA Suspension, the student will be placed on VA Probation for the length of the Financial Aid Appeal.

Pages 185, 194, & 210. The Computer Literacy requirement has been removed from Automotive Technology, Collision Repair, and Heating, Ventilation, Air Conditioning & Refrigeration for the AAS Degree.

I certify the above amendment true and correct in content and policy.

Fran lox	3-12-2012	
Dr. Fran Cox, Vice President for Academic Programs		